
Decisions taken at the meeting held on Thursday, 19 March 2026.

Meeting Time:

7.00 pm

Meeting Venue:

Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

PRESENT: Councillor John Turner (Chair), Councillor Laura Barker, Councillor Malcolm Beecher, Councillor Tony Burrell, Councillor Jolyon Caplin, Councillor Darren Clarke, Councillor Sue Doran, Councillor Kathy Grant, Councillor Karen Howkins, Councillor Anant Mathur, Councillor Denise Saliagopoulos, and Councillor Howard Williams

4. STATUTORY CONSULTATION ON SPELTHORNE AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT (SPD) AND CLIMATE CHANGE SUPPLEMENTARY PLANNING DOCUMENT (SPD)

The Committee **resolved** to:

1. Agree that the consultation draft version of the Spelthorne Affordable Housing Supplementary Planning Document (SPD) be published for a four-week public consultation starting on 8 May 2026, under Regulation 12 of the Town and Country Planning (Local Planning) Regulations 2012.
2. Agree that delegated authority is given to the Deputy Chief Executive in agreement with the Chair of the Environment and Sustainability Committee, to agree any minor revisions to the draft document prior to the consultation.
3. Agree that the delegated authority is given to the Deputy Chief Executive in agreement with the Chair of the Environment and Sustainability Committee, to agree the consultation draft version of the updated Climate Change Supplementary Planning Document (SPD) and that this draft be published for a four-week public consultation starting on 8 May 2026, under Regulation 12 of the Town and Country Planning (Local Planning) Regulations 2012.

5. SPELTHORNE RECYCLING BRING SITES

The Committee **resolved** to authorise the Group Head Neighbourhood Services to close the following bring sites located around the borough:

- Hadfield Road, Stanwell
- White House Depot, Ashford
- Woodlands Parade, Ashford
- High Street, Shepperton

6. PUBLIC CONSULTATION FOR PROPOSED MULTI-USE GAMES AREA (MUGA) AT MEMORIAL GARDENS, STAINES UPON THAMES

The Committee **resolved** to:

1. Authorise the Group Head Neighbourhood Services to commence a public

consultation exercise for the proposed new Multi-Use Games Area to be built in Memorial Gardens, Staines-upon-Thames

2. Subject to the Group Head Neighbourhood Services and the Group Head Corporate Governance, in consultation with the Chair and Vice-Chair of the Environment and Sustainability Committee reviewing the consultation responses and being satisfied that, on balance, the feedback indicates overall support for the proposal and that any issues raised can be appropriately addressed, authorise the Group Head Neighbourhood Services to:
 - a. Appoint appropriately qualified ecological specialists to undertake the necessary ecological appraisals and surveys required to support the planning application for the proposed installation of a new Multi-Use Games Area;
 - b. Undertake a procurement exercise to establish availability of resource and the indicative costs of the works; and
 - c. Submit a planning application for the construction and installation of a new recreation facility, including associated fencing, safety surfacing, and site preparation works at Memorial Gardens, Staines-upon-Thames.
3. Group Head Neighbourhood Services to report back to the Environment and Sustainability committee with feedback from the consultation, procurement exercise, and planning meeting.

7. THE SPELTHORNE BOROUGH COUNCIL OFF-STREET PARKING PLACES (AMENDMENT NO.3) ORDER 2026

The Committee **resolved** to recommend to Corporate Policy and Resources Committee the selected proposed variations to the Spelthorne Borough Council Off-Street Parking Places (Amendment No. 3) Order 2026:

1. Retain the current one-hour nil tariff period in car parks and make no changes to the order or the tariffs;
2. Removal of Abbey Drive, Dumsey Meadow, Old Bathing Station and Green Street from Schedule 1 chargeable tariffs, and addition of same car parks to Schedule 3 with 11 hours maximum stay.
3. Introduce a “no return within the same charging period” in all car parks listed in Appendix 2 Schedule 1.
4. Revise the Parking Order map for Spelthorne Leisure Centre, to accurately reflect the new layout as detailed in Appendix 3.
5. Introduce other minor amendments as detailed in Appendix 1 and 2 and Schedules 1, 2, and 3.
6. Change of the Staines-upon-Thames Short and Long Stay tariffs and introduction of reference to the charges being per parking session, as detailed in Appendix 2, Schedule 4 and Schedule 5.

8. HALLIFORD RECREATION GROUND

The Committee **resolved** to authorise the Group Head Neighbourhood Services to:

1. Relocate the play facility in the recreation ground from its current position in a wooded area to open space within the same park;
2. Undertake all necessary ground works to facilitate the move; and
3. Undertake ground restoration and tree planting in the wooded area once the equipment and fencing have been removed.

NOTES:-

- (1) *Members are reminded that the “call-in” procedure as set out in Part 4b of the Constitution, shall not apply to the following matters:*

- (a) *Urgent decisions as defined in Paragraph 9. of the Call-in Scrutiny Procedure Rules;*
 - (b) *Decisions to award a contract following a lawful procurement process;*
 - (c) *Those decisions:*
 - i. *reserved to full Council*
 - ii. *on regulatory matters*
 - iii. *on member conduct issues.*
- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by submission of the standard call-in pro-forma, may ask for that decision to be referred to a meeting of the Corporate Policy and Resources Committee for review (call-in). The completed pro-forma must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (4) *The members exercising the right of call-in must not be members of the Committee which considered the matter.*
- (5) *When calling in a decision for review the members doing so must demonstrate the following exceptional circumstances:*
 - a. *Evidence which suggests that the decision maker, did not take the decision in accordance with the principles set out in Article 11 (Decision Making); or*
 - b. *Evidence that the decision fails to support one or more of the Council's Corporate Plan priorities to the detriment of the majority of the Borough's residents; or*
 - c. *Evidence that explicit Council Policy or legal requirements were disregarded.*
- (6) *Once the request for 'call-in' has been deemed valid by the Monitoring Officer the matter will be suspended until the call-in procedure has been exhausted.*
- (7) *The Chief Executive, in consultation with the relevant officer, will determine if the interests of the Council or Borough would be prejudiced by a delay in implementing a decision such that the call-in cannot wait until the next ordinary meeting of the Corporate Policy and Resources Committee.*
- (8) *Where the call-in cannot wait until the next ordinary meeting, the Monitoring Officer will arrange an extraordinary meeting of the Corporate Policy and Resources Committee to review the decision subject to call-in at the earliest possible opportunity.*
- (9) *In exceptional cases, where there is clear evidence that a delay to the implementation of a decision would lead to a specific and significant financial or reputational harm to the Council, a call-in request may be refused by the Chief Executive following consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee.*
- (10) *In reviewing a matter referred to it under the call-in scrutiny procedure rules, the Corporate Policy and Resources Committee shall follow the procedure for dealing with call-in scrutiny at its meetings as set out in Part 4b of the Constitution.*

(11) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on 25 March 2026.*